

## Job Description

[Producers Direct](#) is an award winning organisation led by farmers, for farmers. We operate globally with offices in London, Nairobi, and Lima. We are seeking a Grant Writer to support fundraising initiatives globally.

**Job Title:** Lead Grant Writer (Part Time)

**Reports to:** CEO

**Contract:** 12-month, part-time (2-3 days per week) fixed term employment contract, pending the completion of a successful probationary review period. Potential to extend the contract beyond the initial 12-months.

**Location:** London, UK (flexible work options, remote working available)

**Goal:** Providing senior-level grant writing maternity cover for Producers Direct (with potential to extend beyond 12-months). We are looking for someone to work directly with our CEO and global programme and fundraising teams to write winning grant proposals. We are also hoping this person can drive lead generation, propose additional funding opportunities and potentially support in line management of our fundraising team.

### We are looking for someone:

- Who has significant experience in the charity fundraising sector writing winning technical grant proposals, working with key institutional and government donors and identifying partnerships and funding leads.
- Who has the confidence, creativity and leadership to distill complex concepts and models to develop and write proposals for not yet defined or distinct projects - creating unique content. Prior experience in project design and project leadership beneficial.
- Who has excellent time management skills, and is able to work with limited support. We need someone who is confident to hit the ground running with limited oversight.
- Knowledge and/or experience fundraising for agriculture, ICT4Ag/Tech, youth engagement, or value chain projects in Africa/Latin America would be beneficial.
- Who is committed to Producers Direct's model and approach to empowering smallholder farmers.

### Key tasks include:

- Work directly with the CEO and Programme Team (in Africa / Latin America) to lead in writing high quality grant proposals for major institutional and bilateral donors (DFID, USAID, World Bank, Innovate UK, Gates Foundation).
- Lead management of proposal application process - oftentimes with multi-stakeholder consortiums.
- Work directly with partners from the public, private and tech/startup sector to develop high quality, innovative and winning bids.
- Identify funding leads to support work in East Africa & Latin America.

### Potential Additional Opportunities:

- Line management of fundraising team members.
- Attending sector and networking events (fundraising, ICT4Ag, Innovation, Agriculture, Value Chain, Youth engagement) in London with potential to travel.
- Programme design and development with Strategy and Programme Team.

- Supporting donor management and reporting processes.
- Consortium and partnership management.

**Qualities/Qualifications:**

- 5+ years' experience writing high quality grant proposals in the charity sector with demonstrated high success rate for large, multi-year proposals.
- Prior programme design / leadership experience with ability to distill complex models and ideas to write proposals.
- Experience writing for key institutional and/or government / bilateral donors (i.e. DFID, USAID, World Bank, Comic Relief, Innovate UK).
- Experience working across cultures. Knowledge or experience writing for the agriculture and/or ICT4Ag/tech sector preferred.
- Excellent writing skills and ability to hit the ground running.
- Thrives working in a small team/startup environment. Creative, out-of-the-box thinking.
- Comfortable working independently with limited support.
- Self-starter, confident, flexible and able to work to tight deadlines.
- Undergraduate degree and/or relevant related experience leading grant writing and/or fundraising teams (prospecting, proposal writing, grant writing).

**Compensation details****What we can offer:**

- Initial 12-month, part-time, fixed term contract, pending the completion of a successful 3-month probationary review period, with scope for longer-term contract extension.
- Flexible working hours, part-time work, remote working available.
- Salary range: £40-55k per annum *pro rata*, with salary commensurate with experience.

**If this sounds like you:**

Please send your CV to our helpful recruitment partners over at Bamboo Fundraising

@: [graham@bamboofundraising.co.uk](mailto:graham@bamboofundraising.co.uk)

T: 0203 750 3111